



## Instructions for Completing Application for Computer-Based Testing

### Mail check or money order with application to:

Society of Actuaries  
P.O. Box 95600  
Chicago, IL 60694-5600

## Registration Deadline for July 2026 Exams – Monday, June 15, 2026

The use of on-line registration ([www.soa.org](http://www.soa.org)) is strongly recommended. Faxing +1-847-273-8529 or an overnight courier are also options to ensure delivery. If sending by regular mail, please allow at least **TEN WORKING DAYS** for the application to arrive. Postmark dates will not be considered. Applications received after the deadline will NOT be accepted. When using an overnight courier, send the application directly to the SOA street address (see directions for Credit Card Payments), as a courier will not deliver to a post office box.

### CANDIDATE INFORMATION:

- Indicate if you have registered previously with the Society of Actuaries by checking yes or no.
- Print your first and last name as it appears on your valid government issued identification, your date of birth, address, daytime telephone number and valid e-mail address.
- If you used a different name on your last application (e.g., a maiden name), print that name in the space provided.
- Candidates requiring testing accommodations must submit a written request with their application.  
<https://www.soa.org/Education/Exam-Req/Exam-Day-Info/testing-accommodations.aspx>

### EMPLOYER INFORMATION:

- If you are employed in an actuarial position full-time, print the full name and address of your employer.

### INTERNATIONAL DISCOUNT PROGRAM:

- Details regarding Examination and Study Material Fee Discount Program can be found at  
<http://www.soa.org/education/general-info/registration/edu-examination-fee-discount.aspx>

**PRIVACY POLICY:** Please go to <https://www.soa.org/legal/privacy-policy/> to review the privacy policy.

### EXAMINATION:

- Register for the exam by typing in the name of the exam and date in the area provided.

### SCHEDULE YOUR APPOINTMENT AT THE TEST CENTER

- After your registration has been processed, you will receive an acknowledgement/receipt by email that includes your candidate number for this administration. You can locate your candidate number by scrolling down into the receipt portion of the email. The candidate number **will be activated approximately 1 hour or longer depending on your internet service or issues on your record** from the time of receiving the acknowledgement email. At that time, you should **immediately** make an appointment at a Prometric computer-based testing center. Candidates who do not make an appointment at a CBT Prometric exam center soon after their candidate number is available at Prometric may find their local CBT center is filled on the days when the exam is offered. If your candidate number is not at Prometric after a few hours, please email [soaexams@soa.org](mailto:soaexams@soa.org) to inquire. **Due to the nature of all the C.B.T. Spring/Fall Fellowship Exams, and Prometric's need for preparing and testing workstations prior to the exam window.** See your receipt for the last date to make an appointment. Lastly, if you do not receive a confirmation email from Prometric within 24-hours of Scheduling your exam appointment, please contact Prometric to make sure the exam appointment was captured properly.

### EXAMINATION FEES

- Exam fees may be paid by check, money order, or credit card (American Express, MasterCard, or Visa). Checks should be made payable to **SOA Actuarial Exams**. Applications should be sent to the appropriate address listed on the first page. Fees must be in U.S. funds or equivalent. Letters of Confirmation used for scheduling appointments are not released until the account is paid in full. **NOTE:** The amount billed to an individual's credit card will be automatically adjusted for persons who miscalculate the amount due. **Fees are not transferable from one session to another.** Candidates with a balance due will not be permitted to register for future examination sessions until outstanding debts are paid in full.
- If paying by credit card, the candidate must include the CVV2 number (see details below under "Additional Credit Card Information—CVV2 Number").
- A **\$25** fee will be assessed on any checks returned due to insufficient funds.

- **NO REFUNDS:** SOA exam registration fees are **non-refundable** and **cannot be transferred** to a future exam period if you're (a) unable to attend or (b) do not have valid/non-expired government-issued identification at the time of the exam.

If something outside your control affects your ability to test, you may still have options:

**Rescheduling Options for CBT:** Because computer-based exams may be administered over several days, candidates may have the option to reschedule their test appointment within the same testing window provided the request is made by noon of the fifth business day before the scheduled appointment, and also provided there is a seat available. To reschedule a CBT appointment candidates must follow the directions posted [here](#). All rescheduling needs to be done at [Prometric](#), fees may apply.

**Questions:** Please contact SOA Customer Service at [customerservice@soa.org](mailto:customerservice@soa.org) for additional support.

## SIGNATURE

- For this application to be valid, your signature must appear on the front of this application.

## CHANGE OF ADDRESS and/or E-MAIL ADDRESS

Login to My SOA from our home page, [www.soa.org](http://www.soa.org) to update your record as needed. If you experience any difficulties contact SOA Customer Service at [customerservice@soa.org](mailto:customerservice@soa.org) or +1-888-697-3900 for assistance.

## ADDITIONAL CREDIT CARD INFORMATION—CVV2 NUMBER

### How to find your credit card's CVV2 number:

On a **Visa** or **MasterCard**, please turn your card over and look in the signature strip. You will find (either the entire 16-digit string of your card number, OR just the last 4 digits), followed by a space, followed by a 3-digit number. That 3-digit number is your CVV2 number (see below). On **American Express** Cards, the CVV2 number is a 4-digit number that appears above the end of your card number (see below).

### What is CVV2?

CVV2 is a security measure we require for all transactions. Since a CVV2 number is listed on your credit card, but is not stored anywhere, the only way to know the correct CVV2 number for your credit card is to physically have possession of the card itself. All VISA, MasterCard and American Express cards made in the United States have a CVV2 number.

### Visa & MasterCard:



This number is printed on MasterCard and Visa cards in the signature area of the back of the card. (it is the last 3 digits AFTER the credit card number in the signature area of the card). **If you cannot read your CVV2 number, you will have to contact the issuing institution.**

### American Express:



American Express cards show the CVV2 printed above and to the right of the imprinted card number on the front of the card.

**NOTE:** For European or Asian credit cards that do not have a CVV2 number, please enter 000 as your CVV2 number.

**Retain your candidate number to access results at <http://examresults.soa.org>.**

If you need assistance, you may contact SOA Customer Service  
+1-888-697-3900 between the hours of 8:00 a.m. and 5:00 p.m. central time.

You may also email your message to SOA Customer Service at [customerService@soa.org](mailto:customerService@soa.org).

# \*July 2026 CBT FSA Exams

Available Prometric Locations

9001-U.S.A.

9002-Canada

9003-International

July 2026 Exam Codes	Exam Fees (U.S.\$) Tier 1 Tier 2 & 3	Exam Date	Day of the Week
CBTPPINV201T10726	1150	7/20/2026	Monday
CBTPPINV201T230726	920	7/20/2026	Monday
CBTCFE101T10726	1150	7/20/2026	Monday
CBTCFE101T230726	920	7/20/2026	Monday
CBTCFE201T10726	1150	7/20/2026	Monday
CBTCFE201T230726	920	7/20/2026	Monday
CBTGH101T10726	1150	7/21/2026	Tuesday
CBTGH101T230726	920	7/21/2026	Tuesday
CBTILA101T10726	1150	7/21/2026	Tuesday
CBTILA101T230726	920	7/21/2026	Tuesday
CBTGH201CT10726	1150	7/22/2026	Wednesday
CBTGH201CT230726	920	7/22/2026	Wednesday
CBTGH201UT10726	1150	7/22/2026	Wednesday
CBTGH201UT230726	920	7/22/2026	Wednesday
CBTILA201IT10726	1150	7/22/2026	Wednesday
CBTILA201IT230726	920	7/22/2026	Wednesday
CBTILA201UT10726	1150	7/22/2026	Wednesday
CBTILA201UT230726	920	7/22/2026	Wednesday
CBTGH301T10726	1150	7/22/2026	Wednesday
CBTGH301T230726	920	7/22/2026	Wednesday
CBTRET101T10726	1150	7/23/2026	Thursday
CBTRET101T230726	920	7/23/2026	Thursday
CBTRET201T10726	1150	7/23/2026	Thursday
CBTRET201T230726	920	7/23/2026	Thursday
CBTGI301T10726	1150	7/23/2026	Thursday
CBTGI301T230726	920	7/23/2026	Thursday
CBTGI302T10726	1150	7/23/2026	Thursday
CBTGI302T230726	920	7/23/2026	Thursday
CBTCP341T10726	1150	7/23/2026	Thursday
CBTCP341T230726	920	7/23/2026	Thursday
CBTCP351T10726	1150	7/23/2026	Thursday
CBTCP351T230726	920	7/23/2026	Thursday
CBTINV101T10726	1150	7/24/2026	Friday
CBTINV101T230726	920	7/24/2026	Friday
CBTGI101T10726	1150	7/24/2026	Friday
CBTGI101T230726	920	7/24/2026	Friday